

# ASSOCIATION OF WATER BOARD DIRECTORS – TEXAS 2017 PROJECT AWARDS APPLICATION FORM

**All applicants must be a member in good standing of AWBD. All applications must be accompanied by a resolution adopted by the Board of Directors and be received by September 30, 2017.**

This will be the second year for the *Project Awards Program* for Municipal Utility Districts and other Special Purpose Districts. The purpose of this program is to encourage our membership to share information about the wonderful projects that the districts are accomplishing that will improve and enhance the lives of our constituents. These projects must have been completed within the past three years from the date of the application.

The recipients will be judged by category within one of the five award divisions based on the response to the questions under the *Summary Review*. Applications will be judged by a panel of professionals with experience in the field and the winners will be announced at our Mid-Winter Conference in January, 2018 in Dallas, Texas.

## AWARD DIVISIONS

The award will be presented to one District in each category:

- I. Water District I: Less than 500 connections
- II. Water District II: 501 to 1,000 connections
- III. Water District III: 1,001 to 1,500 connections
- IV. Water District IV: over 1,500 connections
- V. Management District, Levee Improvement District or Other Special District not including water/wastewater services.

## NOMINATION

Name of District: \_\_\_\_\_ (Location: \_\_\_\_\_)

District Award Category (see above: I, II, III, IV, or V): \_\_\_\_\_

Address: \_\_\_\_\_ City: \_\_\_\_\_, TX

Zip Code: \_\_\_\_\_ website: \_\_\_\_\_

Phone#: \_\_\_\_\_ email: \_\_\_\_\_

Application Submitted by: \_\_\_\_\_

Title: \_\_\_\_\_ Phone #: \_\_\_\_\_

Email: \_\_\_\_\_ BOD Resolution adopted on: \_\_\_\_ / \_\_\_\_ / \_\_\_\_.

Submitted for the Following **Category**: (Check only one box that best applies)

\_\_\_\_ Water and Wastewater Facilities

\_\_\_\_ Landscaping, Parks & Trails

\_\_\_\_ Water Conservation

\_\_\_\_ Roads and other Public Infrastructure

## PROJECT DESCRIPTION

Please provide a summary description of your project in 125 words or less; include a title of your project if applicable. Also include a timeline of your project from conception to completion, including your budget and cost of project. This will be used in presentations at the Mid-Winter Conference should your project win an award.

## SUMMARY REVIEW

Please attach a brief description of the District efforts and accomplishments (projects and programs). Within this description, address the awards criteria of:

1. *Innovativeness*: Have other organizations conducted similar projects? How is your project different?
2. *Replication*: Can your project serve as a model for other communities?
3. *Community commitment*: Can you demonstrate community support for your project?
4. *Measurable objectives*: How does your organization define success of the project?
5. *Secondary benefits*: Which other organizations or groups of people in your community benefited from your project?

The application can be no longer than four (4) conventionally formatted 8.5" x 11" pages. You must submit up to five (5) digital photographs as part of your application. The following formats are acceptable (jpg, pdf, MSWord). It is the responsibility of the district to verify submission and receipt of the application.

Applications will be judged on whether the project demonstrated that it achieved proficiency within the five areas defined in the Summary Review. Incomplete applications will not be considered nor included in the judging process.

Please send your application to: Merry Leonard @ [mleonard@awbd-tx.org](mailto:mleonard@awbd-tx.org) or

Association of Water Board Directors – Texas  
400 Randal Way Suite 307  
Spring, TX 77388  
Office: (281) 350-7090  
Fax: (281) 350-7092  
Toll Free: (800) 597-0122

All applications **must be accompanied by a resolution** adopted by the Board of Directors approving the submission on behalf of the district. Please include names and contact information of the Board and consultants involved.

All applications are due no later than September 30, 2017 to the office at 4:00 pm. Applications will be accepted digitally or printed format.

With submittal of this application the district is giving consent to AWBD-TX to use this information for educational purposes waiving any and all claims regarding its use.

**We will recognize the winners during a special awards event at the Mid-Winter Conference held in Dallas in January, 2018.**

RESOLUTION APPROVING SUBMITTAL OF THE PROJECT AWARDS APPLICATION FOR INCLUSION IN THE  
ASSOCIATION OF WATER BOARD DIRECTORS - TEXAS  
2017 PROJECT AWARD PROGRAM

WHEREAS, the Board of Directors (the "Board") of \_\_\_\_\_ (the "District") has reviewed all the requirements for participation in the Association of Water Board Directors Project Award Program; and

WHEREAS, the Board has discussed and reviewed the District's application in its entirety and has confirmed the inclusion of all necessary documentation required for submission to the Association of Water Board Directors 2017 Project Award Program; and

WHEREAS, the District has fulfilled all the necessary requirements for inclusion in the Association of Water Board Directors 2017 Project Award Program;

NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF DIRECTORS OF \_\_\_\_\_ THAT:

Section 1. The Board does hereby approve the submittal of the 2017 Project Award Application for the period of the previous three (3) years for participation in the Association of Water Board Directors Project Award Program.

Section 2. The President or any Vice President is authorized to execute and the Secretary or any Assistant Secretary is authorized to attest this Resolution on behalf of the Board of the District and to do any and all things necessary to carry out the intent hereof.

ADOPTED, APPROVED, AND EFFECTIVE this \_\_\_\_ day of \_\_\_\_\_, 201\_.

\_\_\_\_\_  
President, Board of Directors

ATTEST:

\_\_\_\_\_  
Secretary, Board of Directors